**Bombay Scottish School, Mahim**

23th July 2020

Dear Parents,

**Subject : Distribution of ICSE & ISC Certificates 2020.**

As per the request received from parents, the School has decided to distribute the ICSE and ISC Certificates 2020 in the School premises. Parents are requested to adhere to the schedule given below:

**Entry : Gate No. 4**

**Venue : Mackay Hall Porch**

**ICSE** : **Saturday, 25th July 2020**

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| **Class**  | **Roll Nos.** | **Timings** |
| **10A** | 1 - 20 | 9:00 a.m. - 9:30 a.m . |
| 21 - 38 | 9:30 a.m. - 10.00 a.m. |
| **10B** | 1 - 20 | 10:15 a.m. - 10:45 a.m.  |
| 21- 36 | 10:45 a.m.- 11.15 a.m. |
| **10C** | 1 - 23 | 11:15a.m. - 11:45 a.m.  |
| 24- 43 | 12:00 noon - 12.30 p.m. |
| Break time |
| **10D** | 1 - 20 | 1:00 p.m. - 1:30 p.m.  |
| 21 - 41 | 1:30 p.m. - 2:00 p.m.  |
| **10E** | 1 - 20 | 2:00 p.m. - 2:30 p.m.  |
| 21 - 41 | 2:30 p.m - 3:00 p.m.  |
| **10F** | 1 - 20 | 3:00 p.m. - 3:30 p.m. |
| 21 - 37 | 3:30 p.m. - 4:00 p.m.  |

**ISC : Monday , 27th July 2020**

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| **Class**  | **Roll Nos.** | **Timings** |
| **12A** | 1 - 15 | 9:00 a.m. - 9:30 a.m . |
| 16 - 33 | 9:30 a.m. - 10.00 a.m. |
| **12B** | 1 - 15 | 10:15 a.m. - 10:45 a.m.  |
| 16- 29 | 10:45 am - 11.15 am |
| **12C** | 1 - 15 | 11:15 a.m. - 11:45 a.m. |
| 16- 29 | 12:00 noon - 12.30 p.m. |

Kindly note :

i) You are required to adhere to the above schedule and you should follow all the rules of social distancing while collecting the certificates.

 ii) Certificates will be handed over to you only in the time slot allotted to you.

 iii) Carry a copy of your ward’s hall ticket.

iv) You will be required to give your initial while collecting the certificates. Hence it is advisable that you carry a pen with you.

v) You are required to dress appropriately. Parents and students are not permitted to enter the school premises in shorts and flip flops.

 **Sd/-**

Principal